

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT
BOARD OF HEALTH MEETING
Wednesday, March 25, 2026 2p.m.
Leelanau County Government Center
8527 E. Government Center
Suttons Bay, MI 49682**

Chairperson Gwenne Allgaier called the meeting to order at 2:00 p.m.

Members Present:

Gary Sauer - Benzie County Board of Commissioners
Gwenne Allgaier – Leelanau County Board of Commissioners
Dr. David Quimby – Leelanau County Member at Large
Mark Walter – Leelanau County Board of Commissioners
Len Mathieu – Benzie County Board of Commissioners
Dr. Mark Kuiper – Benzie County Member at Large

Members Excused: None

Members Absent: None

Staff Present: Dan Thorell – Health Officer
Eric Johnston – Director of Environmental Health
Michelle Klein - Director of Personal Health
Dr. Joshua Meyerson – Medical Director
Shelley Jablon – Director of Administrative Services

Staff Excused: None

Guest Present: Ken Talsma-Anderson, Tackman & Company (remote via teams)

Pledge of Allegiance

Approval of the February 25, 2026 Regular Board of Health Meeting Minutes:

Motion By: Sauer to approve the February 25, 2026 BOH meeting minutes.
Seconded By: Dr. Kuiper
Voice Vote: 6 yeas 0 nay 0 excused 0 absent **Motion carried**

Approval of the Agenda:

Motion By: Sauer to approve the agenda as presented.
Seconded By: Mathieu
Voice Vote: 6 yeas 0 nay 0 excused 0 absent **Motion carried**

Fiscal Year 2025 Audit Presentation: Ken Talsma-Anderson, Tackman & Company (remote via teams)

BLDHD had a clean audit for the fiscal year 2025. A single audit was also completed, as BLDHD receives more than three-quarters of a million dollars in federal money. The fund balance remains healthy which has been helped by revenue from environmental health programs. No weaknesses were found with financial statements or the programs audited.

Motion By: Sauer to accept the Fiscal Year 2025 annual audit as presented.

Seconded By: Walter

Roll Call Vote: Walter- yea, Allgaier- yea, Quimby- yea, Sauer- yea, Mathieu- yea, Kuiper- yea
6 yeas 0 nay 0 excused 0 absent **Motion carried**

Public Comment - None

Health Officer Update- Dan Thorell

A report was distributed prior to the meeting. Please refer to it for details.

Accounts Payable

Motion By: Sauer to approve accounts payable and pay the bills in the amount of \$142,277.58.

Seconded By: Walter

Roll Call Vote: Walter- yea, Allgaier- yea, Quimby- yea, Sauer- yea, Mathieu- yea, Kuiper- yea
6 yeas 0 nay 0 excused 0 absent Motion carried

February Financial Statements

Motion By: Sauer to accept the financial statements as presented.

Seconded By: Walter

Roll Call Vote: Walter- yea, Allgaier- yea, Quimby- yea, Sauer- yea, Mathieu- yea, Kuiper- yea
6 yeas 0 nay 0 excused 0 absent Motion carried

Personal Policies (Employee Handbook)

Motion By: Sauer moved to approve the Personnel Policies for Benzie-Leelanau District Health Department as presented with the exception for the Bereavement Leave Policy. Instead of having the tiered bereavement leave, 3 days will be given with an extra day if travel is needed.

Seconded By: Mathieu

Discussion: More discussion was held on the Bereavement Leave Policy. It was decided to leave the originally amended bereavement policy as it was written and present a second motion.

Motion By: Walter moved to approve the Personnel Policies for Benzie-Leelanau District Health Department in the Employee Handbook as amended and presented to the Board of Health.

Seconded By: Mathieu

Roll Call Vote: Walter- yea, Allgaier- yea, Quimby- yea, Sauer- no, Mathieu- yea, Kuiper- yea
5 yeas 1 nay 0 excused 0 absent Motion carried

Staff Reports:

Medical Director – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details.

Personal Health – Michelle Klein

A report was distributed prior to the meeting. Please refer to it for details.

Environmental Health – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details.

Administrative – Shelley Jablon

A report was distributed prior to the meeting. Please refer to it for details.

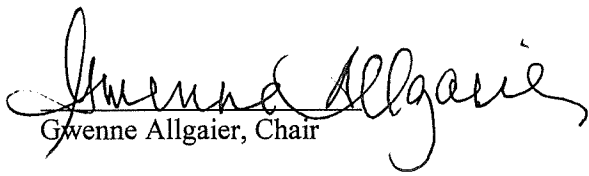
Public Comment – None

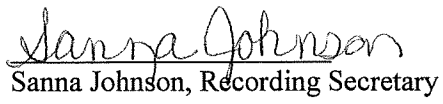
Board Comments – None

Adjourn

Motion By: Allgaier to adjourn the BOH meeting at 4:01 p.m.

Voice Vote: 6 yeas 0 nay 0 excused 0 absent Motion carried


Gwenne Allgaier, Chair


Sanna Johnson, Recording Secretary